



SUMMER
SCHOOL
RENZO
IMBENI

**A MORE COHESIVE
AND AMBITIOUS UNION,
CLOSER TO ITS CITIZENS**
MODENA, SEPTEMBER 7 - 12 - 2020

CALL FOR CANDIDATES

Art. 1 - CONTENT OF THE CALL

The City of Modena, in collaboration with the University of Modena and Reggio Emilia and the Fondazione Collegio San Carlo of Modena, organizes a summer course called "Renzo Imbeni Summer School", to provide an opportunity of advanced training aimed at Master's graduate on the European Union and its democratic consolidation process.

With this Summer School, the City of Modena wants to honour the memory of Renzo Imbeni, distinguished citizen of Modena and Vice-President of the European Parliament from 1994 to 2004.

The 2020 Renzo Imbeni Summer School will be entitled "A more cohesive and ambitious Union, closer to its citizens".

Participation in the course is subordinate to selection through the present call for candidates. The course is reserved to a maximum of 30 participants, of which at least 9 from the University of Modena and Reggio Emilia, and at least 5 non-Italian students, as specified in Article 2.

Lectures will be in Italian and/or English. No translation service is provided. The complete course programme is available at www.comune.modena.it/summerschool.

The Summer School takes place under the High Patronage of the European Parliament and with the Patronage of the European Commission Representation in Italy.

The course is organized in collaboration with the Italian Council of the European Movement, the Institute of International Affairs and the Turin Center for Studies on Federalism, and thanks to the financial support of Fondazione di Modena.

Art. 2 - ADMISSION REQUIREMENTS

This call is open to citizens of the European Union as well as to citizens from a EU candidate country, with a Master degree or equivalent qualification earned no more than 36 months before the expiry date of the present call, obtained in a University of a EU member State or EU candidate country.

Candidates must have a degree, as defined above, in economics, law, political science and literary humanities, with classes including courses in at least one of the following areas: European Union law and/or international law; languages and cultures of the countries of the European Union; history and/or economics of European integration.

Candidates must have a level of knowledge of Italian and English language equal to or above level B1 of the Common European Framework of Reference for Languages defined by the Council of Europe.

The requirements, when not otherwise specified, shall be met at the expiry date of this call.

The Scientific Committee nominated by act of the City of Modena n.101/2020 will perform the assessment of the above-mentioned requirements.

Art. 3 - APPLICATION

To be eligible for the selection, candidates must:

1. fill out the official application form;
2. attach a copy of a currently valid identity document;
3. attach a curriculum vitae, exclusively in EU standard format¹, duly signed and dated;
4. attach a cover letter (maximum 2,000 characters) to be evaluated by the Scientific Committee.

The application form can be downloaded at www.comune.modena.it/summerschool.

¹ Following the Europass model <https://europass.cedefop.europa.eu/it/documents/curriculum-vitae>



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Failure to submit - or incomplete filling out of - any of the documents listed above will automatically lead to exclusion from the selection procedure.

According to the Italian law (D.P.R.445/2000), the selection committee may carry out appropriate controls of any document provided.

Art. 4 - DEADLINE AND SUBMISSION OF APPLICATIONS

Applications must be filled out exclusively using the official forms available at www.comune.modena.it/summerschool and must be submitted, together with the documentation listed in Article 3

BY 12.00 NOON ON MAY 11th 2020

in one of the following ways:

- **delivered personally or sent by mail**, in a closed envelope with the mention "Richiesta di ammissione alla Summer School Renzo Imbeni 2020" together with the name of the applicant, addressed to COMUNE DI MODENA - PROTOCOLLO GENERALE - VIA SCUDARI, 20 - 41121 MODENA - ITALY. The General Protocol Department of the City of Modena is open: Monday and Thursday 8.30 - 13.00 and 14.30 - 18.00; Tuesday, Wednesday and Friday 9.30 - 13.00;

OR

- **sent by e-mail** to the certified e-mail address (PEC) **progettoeuropa@cert.comune.modena.it**. This address must be used both from ordinary e-mail addresses and from certified e-mail addresses. Please keep in mind that sending from ordinary e-mail addresses does not guarantee the sender confirmation of receipt by the recipient. In case of e-mail applications, the above-mentioned documents must be scanned and attached in PDF format, duly signed where required.

Sending the application is at the sole responsibility of the sender.

Applications arriving after the deadline will not be considered, and will be automatically excluded from the evaluation process. Delays in postal delivery will not be considered.

The deadline is peremptory: the only exclusive proof of arrival time will be the reception stamp of the City of Modena's General Protocol Department, or the date and time of e-mail reception at the e-mail address indicated above.

Art. 5 - EVALUATION OF APPLICATIONS AND RANKING LIST

The course is reserved for a maximum of 30 students, of which at least 9 from the University of Modena and Reggio Emilia, and at least 5 from Universities outside Italy.

Candidates' profiles will be evaluated on the grounds of:

- final graduation marks;
- pertinence of studies and of the final dissertation (if applicable) to the course's topics;
- extra-curricular activities and publications, if any;
- regularity in study;
- cover letter.

The ranking list will be published at www.comune.modena.it/summerschool by July 15th 2020.

The web publication will be the official notification for all applicants. No individual notification will be sent to applicants.



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Art. 6 - PROCEDURE FOR CANDIDATES ADMITTED TO THE COURSE

Candidates admitted to the course shall pay an enrolment fee of € 150,00.

Once the School's secretariat officially confirms the admission, the payment of the enrolment fee must be made in one of the following ways:

- **post office account payment ("bollettino postale"):** to the Italian post office account n.17367418 of Comune di Modena - Servizio Tesoreria. When filling out the payment slip, the reason for payment ("causale") must be clearly indicated as "Iscrizione Summer School Renzo Imbeni - anno 2020", with the name of the applicant.
- **bank transfer:** to Tesoreria del Comune di Modena c/o Unicredit Banca s.p.a. - filiale Modena Grande - Piazza Grande 40 - 41121 Modena - Italia, IBAN: IT96N0200812930000000505918. On the transfer form, the reason for payment ("causale") must be clearly indicated as "Iscrizione Summer School Renzo Imbeni - anno 2020", with the name of the applicant.

In case of withdrawal after admittance to the course, the City of Modena will not refund the enrolment fee. Within one week from the publication of the ranking list, a copy of the payment receipt must be sent by e-mail to progettoeuropa@cert.comune.modena.it or else hand delivered to the School's secretariat. The failure to send or deliver the payment receipt within the one-week deadline will lead to exclusion from the Summer School.

Art. 7 - ATTENDANCE AND INTERNSHIP GRANTS

Candidates admitted to the Summer School must attend at least 90% of the activities, or they will be excluded from the final exam for the internship grants.

Students from Universities other than the one of Modena and Reggio Emilia shall be granted free accommodation in a facility near the course venue. All students will also be granted meals during the School.

Travel costs incurred by the students to reach Modena, as well as any other travel involved, shall remain at their sole expenses.

At the end of the course two grants will be awarded for an internship at the European Parliament in Brussels, to take place in the first semester of 2021.

Each grant will be of € 5.000,00 (including taxes and social security contributions).

As hosting institution, the European Parliament may require further specific qualifications regarding the internship. In particular, the "Secretariat General of the European Parliament's internal rules governing traineeships and study visits" shall apply - available at the European Parliament's website.

On the grounds of the Scientific Committee's unchallengeable judgement, each grant will be awarded after an exam performed during the course. This exam may be either in Italian or in English.

Students who have other study or mobility grants funded by European Union programmes for the same period of the internship at the European Parliament will be excluded from receiving the Summer School's internship grants.

FOR FURTHER INFORMATION

Comune di Modena - Ufficio Progetti europei, relazioni internazionali e coordinamento progetti complessi

Summer School Renzo Imbeni

summer.school@comune.modena.it

059 2032667

www.comune.modena.it/summerschool

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INFORMATION on art.13 of EU Regulation 2016/679 (GDPR - General Data Protection Regulation)

The participants in this call for candidates are hereby informed that:

- a) the data controller is the City of Modena. By provision of the Mayor, the General Manager of the City of Modena, Giuseppe Dieci (via Scudari, 20 - Modena e.mail dir.generale@comune.modena.it, phone 059 2032635) has been appointed as the owner of the data banks and data processing of the General Management Department, in compliance with the principles and regulations of Italian Local Authorities as well as with the fundamental choices made by the City of Modena in organisational matters;
- b) the Data Protection Officer (DPO) may be contacted at the e-mail address responsabileprotezionedati@comune.modena.it or by phone 059/209367;
- c) personal data concerning the participants in the selection process, of which we are in possession, are processed by the City of Modena for the performance of the operations connected to the current procedure in accordance with the regulations in force;
- d) the processing is based on principles of correctness, lawfulness, transparency and protection of confidentiality and rights of the participants in the selection;
- e) personal data of the participants in the selection process may come to the knowledge of the employees and collaborators, including external ones, of the owner and the subjects who provide services instrumental to the above purposes (such as, for instance, technical services). These subjects act as data processors, authorised data processors and system administrators. Personal data may be communicated to public and/or private entities and disseminated if the legal or regulatory provisions so provide;
- f) data will be kept for the period necessary for the conclusion of the procedure, at the end of which they may be stored, in the manner and in compliance with the relevant regulatory provisions, in the case of further storage obligations provided for by law or for purposes of archiving in the public interest, scientific or historical research or for statistical purposes;
- g) the provision of personal data is mandatory as there is a legal obligation in this regard;
- h) the processing of personal data will be carried out by computer and/or telematic and/or paper means, so as to guarantee the confidentiality and security of the same;
- i) the processing of personal data will not be transferred to a third Country or to an international organization.

Participants in the call for candidates will be able to exercise their rights at any time:

- to access personal data;
- to obtain the correction, the deletion or the limitation of the processing concerning personal data;
- to withdraw consent, where applicable; the withdrawal of consent shall not affect the lawfulness of the processing based on the consent given before the withdrawal;
- the portability of data, where applicable;
- to object to the data processing;
- to lodge a complaint with the Supervisory Authority (*Privacy Guarantor*).



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